

MARITIME MICROFINANCE BANK
Head Office:
16, Burma Road
Apapa,
Lagos



Current Account
Opening Form

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Guidelines

Guidelines To Opening Current Accounts document/information to be provided

Please complete all sections of the Account Opening form and also bring along the copies of all provided documents for sighting.

Basic Requirements

- 1 Two reference forms for the purpose of opening a current account.
- 2 Two recent passport photographs of each signatory(ies)
- 3 Means of Identification documents for each signatory e.g. International Passport, Driver License, Voters Card.
- 4 Recent Utility Bill. e.g. Electricity, Water, Land use charge, Tax Clearance charge (TCC)
- 5 Residency Permit (For foreigners).





ACCOUNT OPENING REQUIREMENTS FOR
CURRENT ACCOUNT

- 1. Account opening form duly completed.
- 2. Two specimen signature cards duly completed by each signatory to the account
- 3. Two independent and satisfactory references. Referees who maintain current account with Maritime Microfinance Bank Limited must have done so for a minimum of six months.
- 4. Two recent clear passport-size photographs of each signatory to the account with their names and signature written on the reserve side.
- 5. Residence permits (where applicable).
- 6. Identification of signatories international passport, driver's license or national ID card (Original to be sighted)
- 7. Mandatory initial deposit.
- 8. Public Utility receipt-Tax clearance Certificate (TCC), NEPA bills, Water Bills or telephone Bills, (original to be sighted) which must bear the current address of company.
- 9. Visitation report: This must be conducted on both the registered office of the company and place of residence of all the signatories to the account. The report of this exercise must be documented in the customer's mandate file.
- 10. A duly completed signatory personal information form for each of the signatories to the account.
- 11. Duly completed letter of set-off authorizing the Bank to consolidate the company's assets towards the satisfaction of its liabilities.



CURRENT ACCOUNT OPENING FORM

ACCOUNT NUMBER

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PERSONAL INFORMATION

Account Name _____

Residential Address: _____

Business Address: _____

Gender : _____ Date of Birth: _____

Business/Occupation : _____ Mobile Telephone: _____

Mother's Maiden Name: _____ Next of kin: _____

Nationality : _____ E-mail: _____

Account Name: _____

Address: _____

Business/Occupation : _____ Telephone No.: _____

Individual : ☐ Clearing: ☐
Joint : ☐ Non Clearing: ☐
No. of Leaves: _____

Estimated Monthly Turnover : _____ Envisaged Application

Expected Source of Income: _____ of Funds: _____

Internet Banking ☐ Email Alert ☐
E-mail Statement ☐ SMS Alert (Charges Apply) ☐
Debt Card : ☐ Others

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Passport Photograph	Name	Signature

Operating Instruction Mandate:

Cheque Confirmation Mandate



Cheque Confirmation Required Yes No

If yes, amount to be confirmed:

☐ N500,000 and above
☐ N1,000,000
☐ N

Please note that the bank requires a pre-confirmation of N250,000 and above

Signature

Declaration:

I/We hereby apply for the opening of account(s) with Maritime Microfinance Bank. I/We understand that the information given herein and

I/We have read the terms and conditions governing the operations of the (s) which are presented overleaf and agree to be bound by them.

Signature

Date

UNDERTAKEN/PLEDGE NOT TO ISSUE DUD/DISHOURNED CHEQUE AGAINST UNFUNDED ACCOUNT.

I/WE

OF NO.

HAVING BEEN INFORMED OF THE CENTRAL BANK OF NIGERIA (CBN) CIRCULAR NO. FPR/DIR/CIR/GEN/03/005 DATED 8TH OF JULY 2013 TO BANKS AND OTHER FINANCIAL INSTITUTIONS ON DUD/DISHOURED CHEQUES AND THE NECESSARY PROVISIONS OF THE DISHOURED CHEQUES (OFFENCES) ACT OF 1977, I/WE HEREBY PLEDGE NOT TO ISSUE ANY CHEQUES AGAINST MY/OUR ACCOUNT IF UNFUNDED.

I/WE ARE ALSO AWARE OF THE BANK'S OBLIGATION TO INCLUDE MY/OUR NAME IN THE MONTHLY REPORT BEEN

RENDERED TO CBN ON AFFECTED CUSTOMERS WHO ISSUE DUD/DISHOURED CHEQUES AGAINST UNFUNDED ACCOUNTS.

AUTHORISED SIGNATORY

DATE

AUTHORISED SIGNATORY

DATE

FOR BANK USE

REMARK

Service Associate:

Service Executive:

APPROVAL DATE

Experience Executive

S/NO	Documents Attached	Attached	Deferred	Waived	N/A
1.	2 Passport Photographs				
2.	Identification Docements				
	i. International Passport				
	ii. National ID Card				
	iii. National Driver's License				
	iv. Other (Specify)				
3.	Residential Permit (For Non-Nigeria)				
4.	utility Bill				
5.	2 Reference Forms				
6.	Cash Opening Balance				

A/C Officer to confirm if:
Customer is a PEP ☐ No ☐ Yes If "yes" please state reason (s):
Customer is a FEP ☐ No ☐ Yes



Date

To: Maritime Microfinance Bank limited
16, Burma Road
Apapa
Iagos.

NON-CONFIRMATION OF CHEQUES

In furtherance of We opening current account No with Maritime Microfinance Bank Limited. We hereby instruct Maritime Microfinance Bank Limited according to at all times honour instruments drawn on our account without prior confirmation from any of the authorized signatories to the account or an other officer of the company as the case may be.

We have given this standing instruction to Maritime Microfinance Bank Limited as part of the mandate for the operation of our account with full knowledge of the implications and propable consequences of non-confirmation of instruments prior to payment and irrespective of the amount involved.

In consideration of Maritime Microfinance Bank Limited opening and allowing us to operate the account as mandated herein, we hereby irrevocably undertakes and covenants that we shall at all times hereafter well and truly indemnify Maritime Microfinance Bank Limited and keep Maritime Microfinance Bank Limited fully indemnified and held harmless against all losses, claims, demand liabilities, actions, proceedings, damages, fees and expenses-which may be occasioned to Maritime Microfinance Bank Limited in consequence of it so acting on our instructions given hereto.

The foregoing shall be construed as a continuing indemnity and shall not be revoked by us without prior notification to Maritime Microfinance Bank Limited.

Yours faithfully,

Authorized Signature

Authorized Signature

TERMS AND CONDITIONS

I/We confirm and agree that my/our account(s) and banking transactions between me/us (“the customer”, “I” or “me” or “we”) and Maritime Microfinance Bank Limited (“the Bank”) shall be governed by the conditions specified below and/or the terms of any specific agreement between me/us and the Bank or where not regulated by either the conditions or such agreement, by customary banking practices in Nigeria.

- The Bank will not establish or operate the required account(s) unless and until it has received the required supporting documents for the account, a list of which has been provided to me/us and is included with this application form.
- The Bank is hereby authorized to undertake all “Know Your Customer” (KYC) procedures specified by applicable law/regulations and /or Bank policies including the confirmation of my/our details and legal status at the appropriate government registry. I/We hereby authorize you to debit my/our account without further notice to me/us for the cost attendant to such KYC procedures.
- The Bank may, without prior notice, impose or change the minimum balance requirements for my/our account(s) or alter the applicable interest rate(s) or the charges relating to such account(s) or any of them.
- The Bank is authorized, where the balance standing to the credit of my/our accounts is below the required minimum balance, to either amend the rate(s) of interest payable or close the account(s).
- The Bank is authorized to transfer money from any deposit account, I/We maintain to any other account(s) I/We maintain with the Bank whose balance is below the required minimum.
- The Bank shall, in addition to any right of set-off or similar right prescribed by law, be entitled, without notice, to combine and consolidate all or any of my/our Accounts with the Bank (without any liabilities to the Bank) and/or to set-off or transfer any or all amounts owed by me/us or either of us or a related party to the Bank against any and all money with the Bank may hold for my/our account or any other credit be it cash, cheques, valuables deposits securities account or otherwise and whether in Naira or any currency (hereinafter referred to as “foreign currency”.
- The Bank shall be entitled to retain and not repay any amount whatsoever that it owed to me/us or which it holds on my/our behalf and until all amounts owed be me/us or the related party to the Bank have been repaid or discharged in full and, for so long as such amounts so owed to me/us or held on my/our behalf towards the payment and discharge of the amounts owed by me/us or either of us or the related party to the Bank.
- When effecting any set-off the Bank shall be entitled at its absolute discretion, with or without notice to me/us to convert any Naira or foreign currency into the currency in which the amount owed was incurred at the applicable official exchange rate for the currencies in question prevailing in Nigeria at the date and time of such conversion.
- I/We shall be responsible for all costs, expenses and liabilities arising from the purchase, retention and sale of investments made on my/our behalf by the Bank which includes but are not limited to taxes, statutory fees, duties and levies.
- The Bank is hereby authorized, in the absence of any written instruction to the contrary, to place any funds in any appropriate investment (which for the purpose of this clause shall include but not be limited to investments in Commercial Paper whether guaranteed by the Bank or otherwise) or on deposit and to renew/reinvest at maturity any investments or deposit made in my/our name(s) on the same term and conditions that applied to such investments/deposit immediately prior to its maturity or on such other terms and conditions as the Bank may, in its absolute discretion, consider appropriate under the circumstances.
- The Bank may, unless otherwise instructed by me/us, retain on my/our behalf, on a safe custody basis, any investment instruments issued in respect of any investment made on my/our behalf and unless otherwise specifically agreed, I/We not have recourse to the Bank for the value or worth of such investments.
- Where the Bank, in the absence of any previous agreement as to rate of interest and costs and charges that will apply if my/our accounts or any of them becomes overdrawn, in its absolute discretion allows me/us to make and drawing that results in my/our account(s) or any of them becoming overdrawn, the Bank shall be entitled to charge such rate of interest and impose such charges, in its absolute discretion, it considers appropriate in the circumstances and I/We agree to pay such interest and charges to the Bank on demand.
- I/We agree that where I/We give any instruction for a payment(s) that in aggregate exceed(s) the amount standing to the credit of my/our account(s) against which payment is to be made, the Bank reserves the right to decline to carry out such instruction or where there is more than one transaction, to select the transaction that shall be executed without reference to the date of dispatch or time of receipt of my/our instructions, if the Bank in its discretion makes any such payment or which my/our account is not funded, I/We confirm my/our obligation to repay the Bank (whether or not the Bank makes a demand) any outstanding sum in addition to charges and interest accrued therein.
- * Where I/We maintain a credit account with the bank in any foreign currency, the credit balance of such account may be held by the Bank with any bank or financial institution it considers first rate located in any country in which such foreign currency is legal tender. Such credit balance will accordingly be subject to all laws and applicable regulations in Nigeria and in the country in which such credit balance is held and the Bank shall not be held liable if the credit balance or any part thereof becomes unavailable as a result of any of laws and regulations to which such credit balance is subject.
- Where any un-cleared effects credited to my/our account(s) by the Bank are subsequently dishonored and/or the Bank for any reason is required to repay to the paying bank of any other party all or any part of any amount credited to our account, the Bank will be entitled to debit my/our account(s) with the amount of such un-cleared effects and/or repaid amounts plus accrued interest and applicable bank charges.
- No failure or delay in exercising any right, power or privilege vested in the Bank by these conditions shall operate as a waiver thereof nor shall any partial exercise of such right, power or privilege preclude any other or further exercise thereof.
- If any of the Conditions or the provisions specified herein are invalid, illegal or unenforceable in any respect under the law of validity, legality, the enforce ability of the remaining conditions and/or provisions contained herein shall not in any manner be affected or impaired thereby.
- Commission and charges shall be levied in accordance with the bank’s standard scale of charges in force from time to time and copies of which are available on request. The Bank reserves the right to amend its rates of interest in accordance with its standard scale of changes and/or conditions from time to time.
- Where these conditions are signed by or on behalf of more than one person as the Customer, all of such persons are bound by these terms and conditions.
- Any communication by the Bank shall be deemed to have been made as soon as it is sent to the most recent address provided by me/us and the date indicated on the duplicate copy of such letter or on the Bank’s mailing list will constitute the date on which the communication was sent. Any statement or confirmation of any transaction between me/us or either of us and Bank shall be deemed to have been examined by me/us and to be conclusive and binding unless within 5(Five) working days from the date specified on such statement/confirmation. I/We or either of us advise the Bank in writing that an item contained therein is being disputed, whether or not such item was made in accordance with the mandate from time to time given by me/us to the Bank.
- I/We understand and acknowledge that electronic mail, facsimile and verbal communications are insecure transmission media where I/We advise the Bank to accept the instruction in such manner, I/We however undertake to indemnify the Bank in full for any loss it may suffer or incur by reason of its honoring my/our Letters, electronic mail, facsimile or verbal instructions, irrespective of whether same are erroneous, fraudulent or issued otherwise then in accordance with the Mandate for my/our Account(s), any and all payment instructions issued in accordance with the Mandate for my/our account(s) and which bears or purports to bear the facsimile or electronic Bank by me/us. The Bank is hereby authorized to honor and to debit my/our account, for any and all payment instructions/confirmations issued or provided by me/us using a pre-agreed format for same which may include but is not limited to electronic or written instructions/confirmations and where given electronically such instruction may if previously agreed involves the use of specific password(s) and when given in writing may be given by handwritten or typed letter, delivered by hand or post or by facsimile handwritten or typed letter, delivered by hand or post or by facsimile with authorized signature appended thereon.
- I/We hereby authorized the Bank to debit my/our account with the cost incurred in respect of the issuance of the cheque book(s) for the above account
- Honour all cheques or other/instruments which may be drawn on the said account provided such cheques or orders/instruments are signed by me/us and to debit such cheque or orders/instruments to the said account whether such debit without prejudice to your right to refuse all allow any overdraft or increase of overdraft and in consideration, I/We agree.
 - To assume full responsibility for the genuineness or correctness and validity of all endorsements appearing on all cheques orders, bills, notes, negotiable instruments, receipts and/or other documents deposited in my/our account.
 - To be responsible for any repayment of any overdraft with interest and comply with the Bank’s rules and new rates as advised by the bank from time to time.
 - To free the Bank from any responsibility for any loss or damage of funds, deposited with the Bank due to any future government order; law, tax, embargo, moratorium, exchange restriction and/or all other causes beyond the Bank’s control.
 - That all funds standing to my/our credit are payable on demand only on such local currency as may be in circulation.
 - To be bound by any notification of change in the conditions governing the account directed to my/our last known address and any notice or letter sent to my/our last known address shall be considered as duly delivered and received by me/us at the time it would be delivered in the ordinary course of post.
 - Customers should not write our cheques in staff’s name, save customer’s spouse and/or children who are staff of the Bank. All cheques should be made out in customer’s name.
 - Customers should desist from transferring money from their accounts into staff’s accounts. Impromptu cash pick-ups at the customer’s premises by staff should not exceed N500,000.00 (Five Hundred Thousand Naira Only).
 - Customers who wish to enjoy cash pick-up services should make a formal request which would be handling in accordance with the laid down procedure for cash pick-up. Cash in excess of N500,000.00 (Five Hundred Thousand Naira Only) should be paid over the counter by the customer.
 - That if a cheque credited to me/our individual accounts is returned dishonored, the same may be transmitted to me/us through my/our last known address either by bearer or by post.
 - I/We note that the Bank will accept no liability whatsoever for funds handed to members of the staff outside banking hours or outside the bank’s premises.
 - That my/our attention has been drawn to the necessity of safe guarding my/our passwords and access codes to the Bank’s non-branch channels including, but not limited to ATM, Internet Banking, Telephone Banking, Mobile Banking and SMS Banking, so that unauthorized persons are unable to gain access to it and any neglect of this precaution may be a ground for any consequential loss being charged to my/our account.
- That the Bank is under no obligation to honor any cheque(s) drawn on my/our account unless there are sufficient funds in the account to cover the value of the cheque(s) and I/We understand and agree that any such cheque(s) may be returned to me/us unpaid, but if paid, we are obliged to repay the Bank on demand.
 - That any disagreements with entries on my/our Bank statements will be communicated by me/us to the Bank within 5 working days of the dispatch of the Bank statements. Failure to communicate any such disagreement in the entries on Bank statement to the Bank within 5 working days from the date of dispatch of my/our Bank statement shall automatically mean that the content of the Bank statement is correct.
 - That any sum standing to the debit of the current shall be liable to interest charges at the rate fixed by the Bank from time to time. The Bank is authorized to debit from my/our account the usual banking charges, interest, commission, and any service charges set by Management from time to time.

ELECTRONIC BANKING

I/We confirm and agree that the following terms and conditions shall govern my/our Electronic Banking transactions with the Bank. The following terms and conditions shall govern the Bank’s e-Banking Services.

1). Definitions

“Customer” means a customer of the Bank who operates an account with the Bank and is named in the application form. Where two individuals are named, either or both of them are customers.

“The Bank” means Maritime Microfinance Bank Limited

“Card Holders” means a customer who has been issued the Bank’s debit and/or credit card. The card is the property of the Bank and will be returned unconditionally and immediately to the Bank upon request by the Bank”

“Service” means the Maritime Microfinance Bank Limited Internet Banking, Email and SMS Alert, IVR Solution and other electronic products that will be provided by the Bank.

“Access Code, Pass Code, User name and Password” means the enabling code with which you access the system for the Banking service and which is known to you only.

“PIN” means the Personal Identification Number.

“ATM” means Automated Teller Machine that dispenses cash to account holders via the use of debit/credit cards or accept cash deposits.

“Debit and Credit Card” means the card used by a customer for initiating transactions on the various electronic payment channels e.g. ATM, POS, and Internet.

2) The service allows the customers to give the Bank Instructions by use of:

(a) Telephone, ATM, PIN, Password, Access Code, Username and Secure message (e-mail, SMS), Internet banking for the following.

(i) Obtain Information regarding customer’s balances as at the last date of business with the Bank

(ii) Obtain Information with regards to any instrument in clearing or any balance standing in the customer’s account.

(iii) Authorize the Bank to debit customer’s account to pay specified utility bills such as FIRS, ELECTRICITY BILL, WATER RATE, LAND USE CHARGE and/or other bills as specified by the customer subject however to available of such bill payment under this service.

(iv) Authorize the Bank to affect a transfer of funds from the customer’s account(s) to any other account with the Bank.

(v) Authorize the Bank to affect a transfer of funds from the customer’s account within the country.

(vi) Authorize the Bank to affect a transfer of funds from the customer’s account(s) to any international bank.

(vii) Authorize the Bank to effect/shop any payment order.

(viii) Authorize the Bank to debit customers account and load same into a designated card.

(ix) Authorize the Bank to produce a cheque book for the customer based on request.

(x) Authorize the bank to purchase or sell securities and interests in mutual funds.

(b) On receipt of instruction, the Bank will endeavor to carry out the customer’s instruction promptly, except in the event of any unforeseen circumstances such as Act of God, Force Majeure and other causes beyond the Bank’s control.

3) Before the service can be availed to any customer, he/she must have one or a combination of the following:

(i) An account with the bank & (ii) a valid email address

(ii) A Pass code, Access code, Username, Password or Token authenticator

(iii) A Personal Identification Number “PIN”

(iv) Valid GSM / Land line number

4) The Passcode/Access code/Password/E-mail Security.

The Customer understands that his/her Pass code, Access code/Password E-mail is Used to give instructions to the bank and accordingly undertakes.

(i) That under no circumstances shall the Pass code, Access code/ Password be disclosed to anybody.

(ii) Not to write the Pass code/ Access code/password in an open place in order to avoid third party access.

(iii) The customer instructs and authorizes the Bank to comply with any instructions given to the bank or through the use of the service.

(iv) Once the bank is instructed by means of customer’s Pass code/Access code and PIN the bank is entitled to assume that those are the instructions given by the customer and to rely on same.

(v) The customer’s Pass code must be changed immediately it becomes known to someone else.

(vi) The Bank is exempted from any form of liability whatsoever for complying with any or all instruction(s) given by means of the customer’s Pass code/Access if by any means the Pass code/ Access code becomes known to a third party.

(vii) Where a customer notifies the Bank of his/her intention to change the Pass code/Access code arising from loss of memory of same, or that has come to the notice of a third party, the bank shall, with the consent of the customer, delete same and thereafter allow the customer to enter a new Pass code/Access code PROVIDED that the Bank shall not be responsible for any loss that occurs between the period of such loss of memory of the Pass/Access code or knowledge of a third and the time the report is lodged with the Bank.

(viii) Once a customer’s Pass code/ Access code is given, it shall be sufficient confirmation of the authenticity of the instruction given.

(ix) The customer shall be responsible for any instruction given, it shall be sufficient confirmation of the authenticity of the instruction given.

CUSTOMER’S RESPONSIBILITIES

(i) The customer undertakes to be absolutely responsible for safeguarding his/her username, Access code/ Pass code, PIN, Password and under no circumstance shall the customer disclose any or all of these to any person.

(ii) The bank is expressly exempted from any liability arising from unauthorized access to the customer’s account and/or data as contained in the bank’s records via the service, which arises as a result of inability and /or otherwise of the customer to safeguard his/her/PIN, Pass code/Access code and/or failure to log out of the system completely by allowing on screen display of his/her /its account Information.

(iii) The bank is further relieved of any liability as regards breach of duty of secrecy arising out of customer’s inability to scrupulously observe and implement the provisions of clause 4 above, and/or instances of breach of such duty by hackers and other unauthorized access to the customer’s account via the service.

6) Under no circumstances will the Bank be liable for any damages, including without limitation, direct or indirect, special, incidental or consequential damages, losses or expenses arising in connection with this service interruption, defect, delay in operation, transmission, computer virus or line or system failure, even if the bank or its representatives thereof are advised of the possibility of such damages, losses or Hyperlink to other Internet resources are at the customers risk.

7) Copyright in the cards and other proprietary information relating to the service including the screens displaying the pages, the information and material therein and agreement is owned by the Bank.

8) For the benefit and security of our customers and to comply with applicable laws, we have a few mandatory guidelines that we call “rules of the road”. Conducts that violates the rules of the road is grounds for termination of this services and the bank for whatsoever reason vary these terms and conditions. For this reason, the customer undertakes to:

(i) Provides accurate information: Agree to provide true, accurate and complete information about themselves as requested in our registration/account opening forms and the customer agree not to misrepresent his/her identity or information, which may include username, password or other access devices for such accounts.

(ii) Obey the Law: Customer agrees not to use the service for illegal purposes or for the transmission of material that is unlawful, harassing, libelous (untrue and damaging to others), invasive of another’s privacy, abusive, threatening, or obscene, or that infringe the right of others.

(iii) Restrictions on commercial use or resale: Customer’s right to use the service is personal thereafter customer agrees not assign or makes any commercial use of service.

(iv) Proprietary rights: The customers acknowledge, and agrees that the bank own all rights to information relating to the service including the web site and the content display on the site. The customer is only permitted to use this content as expressly authorized by the service, customer may not copy, reproduce, distribute, or create derivative work from this content. A violation of any of the rules (i-iv) is a ground for discontinuation of the service with the bank.

9) The Bank shall not be responsible for any electronic virus that the customer may encounter in course of making use of these services.

Disclaimer of warranties

10) The customer expressly understands and agrees that the user of the service is at his/her sole risk. The service is provided on an as is “available” basis. The Bank expressly disclaims all warranties of any kind, whether express or implies, including, but not limited to the implied warranties of merchantability, fitness for a particular purpose and non-infringement.

11) The Bank makes no warranty that

(i) The service will meet customer’s requirements

(ii) The service will be uninterrupted, timely secure, or error-free.

(iii) The results that may be obtained from the use of the service will be accurate or reliable.

(iv) The quality of any products, services, information or other material purchased or obtained by the customer through the service will meet his/her expectations.

(v) Any errors in the technology will be corrected.

12) Any materials downloaded or otherwise obtained through the use of the Service is not responsible for any damage to customer’s computer system or loss of data that results from the download of any such material. No advice or information whether oral or written obtained by customer from us, through us or from the Service will create any warranty not expressly stated in these terms.

13) Customer agrees that the Bank not be liable for any liability, whether direct, indirect incidental, special, consequential or exemplary damage, including but not limited to damages for the loss of profits, Goodwill, use or other intangible losses, even if we have been advised of the possibility of such damages, resulting from;

(i) The inability to use the service.

(ii) The cost of getting substitute goods and services resulting from any products, data information or services purchased or obtained or messages received or transaction entered into through or from the service.

(iii) Unauthorized access to or alteration of transmission of data

(iv) Statement or conduct of anyone on the service, or

(v) Any other matter relating to the service.

14) Indemnification. Except when caused by the Bank’s intentional misconduct or gross negligence, customer agrees to protect and fully compensate the Bank and its affiliates and service provider from any/and all third party claims, liability damages, expenses and costs (including but not limited to, legal fees) caused by or arising from customer’s use of the service violation of the terms or infringement, by any other use of customer’s account of any intellectual property or other right of anyone.

15) Service changes and discontinuation. The bank reserves the right to change or discontinue, temporarily or permanently, the service at any time without notice in other to maintain the security and integrity of the service, the bank may also suspend customer’s access to the service at any time without notice. Customer agrees that the bank will not be liable to the customer or any third party for any modification or discontinuation of the service.

(i) The Bank shall not be considered an agent or other legal representative of the customer for any purpose by reason of this agreement and/or any other party whom the customer is using this service to pay.

(ii) This agreement cannot be changed by the customer nor any of the bank’s representative unless the bank agree in writing or customer continue using the service following receipt of notice of any changes proposed by the Bank.

(iii) This agreement is personal to the customer and other customer shall not assign same to anyone.

(iv) All notice to the customer shall be in writing via the address the customer has provided to the bank, and all notice to the Bank must be made in writing sent to the bank’s address.

(v) The Bank and the customer shall be an independent contractor, and nothing contained in this agreement shall be deemed to create any association, partnership, joint venture or relation of principal, agent or master and servant, employer or employee between parties.

(vi) If any of these terms is held to be unenforceable, then such provision shall be construed, as nearly as possible, to reflect the intentions of the parties with the other provisions remaining in full force and effect.

(vii) The laws of the Federal Republic of Nigeria “shall govern this agreement.

Credit Bureau

The customer acknowledges that the Bank consults with various credit bureaus and reference agencies, and may be required to disclose the Customer’s information to these credit bureaus for the purpose of conducting checks on the Customer. The Customer hereby irrevocably and unconditionally grants his/her/its account(s)/transaction(s) with the Bank, to such credit bureaus and reference agencies whether based locally or abroad, including information on the Customer’s Directors and other personnel, transactions and conduct on the Customer’s account together with details of any non-payment r delayed payments as the Bank may deem necessary. The consent herein given discharges the Bank from all liabilities, claims, and damages for such disclosure made by the Bank to any credit bureau pursuant to the consent herein granted.

I/WE CONFIRM THAT I/WE HAVE READ THE ABOVE TERMS AND CONDITIONS AND FULLY UNDERSTAND THE CONTENTS THEREIN.

Signature

Signature

CUSTOMER'S BASIC INFORMATION (KYC)



This is administered on all customer before an account is opened and to update existing customer information with the bank. It is imperative that the information supplied is accurate.

Name(Surname First): _____

Date of Birth: _____ Marital Status: _____

Name of Spouse : _____ Telephone No.: _____

No. of Children : _____ E-mail Address: _____

Means of Indentification: ☐ International. Passport ☐ Drivers Lincense ☐ National ID. ☐ Voters Card.

Residential Address: _____

Business Address: _____

Occupation/Line of Business : _____ Job Title: _____

Are You Self Employed? (Yes or No): _____

If Self Employed, State Name of company: _____

Address: _____

Telephone: _____ Website: _____

Who Introduced you to Maritime MFB?: _____

EMPLOYMENT HISTORY

EMPLOYER	POSITION	PERIOD
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
Present Employer :	_____	Position: _____
No. of years with present Employer: _____	_____	Annual Income: _____

DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief; and I undertake to inform you of any changes therein, immediately. If any of the above information is found to be false or untrue or misleading or misrepresenting. I am/we are aware that I/we may be liable for it.

SIGNATURE & DATE

FOR OFFICE USE ONLY

In-Person Verification carried out on: _____

Account Officer's Name: _____

Designation: _____

Branch: _____ Staff I.D.No.: _____

☐ Originals Verified ☐ Self Certified Documents Received ☐ Attested true copies of documents received

Account Officer's Signature

FOR OFFICE USE ONLY

Account Officer _____

Account Opened by: _____

Authorised by _____

Verified by:

CUSTOMER'S ADDRESS/LOCATION VERIFICATION FORM



DATE OF PHYSICAL VISITATION: _____

NAME OF CUSTOMER: _____

REGISTERED/RESIDENTIAL ADDRESS: _____

NEAREST BUS-STOP: _____

BUSINESS ADDRESS: _____

NEAREST BUS-STOP: _____

DETAILED REPORT OF LOCATION(S) VISITED: _____

OFFICER'S COMMENT: _____

NAME AND SIGNATURE OF VISITING OFFICER: _____

DATE: _____

HOD'S COMMENT: _____

HOD'S NAME AND SIGNATURE: _____

DATE: _____



FOR BANK USE ONLY
DOCUMENTS OBTAINED

DULY COMPLETED A/C OPENING FORMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMPLETED SIGNATURE CARDS (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REFERENCE FORM (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IDENTITY CARD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OTHERS:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(a) Recent passport photographs (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) Residence permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) Utility bill of residence for each signatory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d) Letter of introduction from assoc. Exco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Documentation checked

NAME	SIGNATURE	DATE
------	-----------	------

DEFERRAL/WAIVER OF DOCUMENTS AUTHORIZED

NAME	SIGNATURE	DATE
------	-----------	------

ACCOUNT OPENING AUTHORIZED

NAME	SIGNATURE	DATE
------	-----------	------

ACCOUNT NUMBER: _____

ACCOUNT OFFICER: _____

Verified by:

REFERENCE PARTICULARS

The Managing Director
Maritime Microfinance Bank Ltd.,

CAUTION: IT IS DANGEROUS TO INTRODUCE A PERSON NOT WELL KNOWN TO YOU

Dear Sir/Madan,

Account Name

I/We wish to confirm that I/We have known the above named individual(s) for _____ year(s) and would like to comment on their suitability for the purpose of maintaining a current account with your bank as follows:

I/We maintain a current account with: (please state name of Bank): _____

My/Our Account number is:

Address of Bank: _____

And my/our Phone No(s) is/are: _____

Signature and Date

yours faithfully,

Please note:

- Referees must be a current account holder either in **Maritime Microfinance Bank** or any other bank.
- Referee's account must not be less than (6) six months old.
- Salary account holder(s) are not suitable referees.



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